



INDUCTION BOOKLET



BOOYAL CENTRAL STATE SCHOOL



Welcome to Booyal Central State School, the amazing little school where everyone always does their *'Booyal Best.and nothing less.'*



You can be assured that our experienced staff will work tirelessly to inspire and support your child so that they can reach their academic and social potential.

Along with setting consistently high academic expectations, we place great value on inspiring students through activities that teach valuable life skills such as resiliency, team work, perseverance, goal setting and leadership. We also feel strongly that children should have an appreciation of, and connection with, the wider world. Creativity and *'thinking outside the square'* are encouraged around Booyal. With a proven record of high academic performance and extremely positive feedback given on student, staff and parent school opinion surveys, Booyal Central is definitely a great place to be!

The purpose of this booklet is to provide you with a 'snap-shot' of our school, answer many of the questions you may be asking yourself and to take care of logistical details, such as permission notes.

At Booyal Central we provide a consistently high standard of education for children in year levels Prep - Year 7.

Our small school has an enormous amount to offer any potential student. A few of the advantages of sending your child to Booyal Central State School include:

- ✓ High ratio of adults and computers to children.
- ✓ A caring, very experienced and dedicated staff.
- ✓ The ability to offer a full range of subjects, including a Language Other Than English (German), Physical Education, and Music.
- ✓ Full access to a highly experienced Learning Support Teacher
- ✓ A beautiful, quiet, safe rural setting.
- ✓ A happy, relaxed *'small school'* tone where the contribution made by every child is acknowledged. We greatly value the *'family feel'* at this school and work hard to maintain it.
- ✓ An extremely active and supportive P&C.

I realise that whilst enrolling at a new school is very exciting, it can also be a potentially stressful time for both students and families. If I can be of any further assistance please do not hesitate to contact me.

I honestly do have the best job in the world. ☺ It is an incredible privilege to lead the Booyal team and play a part in your child's life. You can be assured that the staff will do everything possible to support, nurture and engage your special young person. Your support along this learning journey is essential too; education is a real team effort between school and home. I promise to always keep you up to date with issues regarding your child (be they good or otherwise!) in an honest, *'tell-it-as-it-is'* and timely manner. I trust that you will do the same. Car park gossip or 'whinge sessions' have no place at Booyal Central and certainly no positive effect on the students or the general school community. If you have *any* queries or concerns please discuss them with me immediately. No issue is ever too minor or any question too trivial. ☺

A very warm welcome to Booyal Central State School. We are delighted that your family has decided to join the team!

Kind regards,

Mrs Dawn Dolinski (Principal)

PROFILE

Booyal Central State School is a small Band 5 rural primary school. We maintain an enrolment of between 16 – 25, from Prep to Year 7.

Our school is located in the North Coast Region of Education Queensland and generally draws from the local Booyal community. Sugar cane and cattle farming are the main primary industries. Whilst most families live on farms or acreage, the majority have an off-farm income.

Students are generally taught in one classroom by a teaching principal, supported by two or more teacher aides. We are very hopeful that in 2014 an increase in enrolments will allow us to employ a second part-time or full-time teacher. The students will then be taught in P/1 and 2 – 7 classes.

Our small, multi-age setting allows for more teacher interaction and a very individualised approach to student learning. Students and staff promise to do their '*Booyal Best*' at all times and everyone is committed to the school chant: '*Everything I Do Each Day, My Effort's Going To Be An 'A'.*' You can't get better than that!



SCHOOL CONTACT DETAILS



Physical Address:
31620 Bruce Highway, Booyal, Qld. 4671.

We are located approximately halfway, (30 km), between Childers and Gin Gin, roughly 70 km from Bundaberg.

Postal Address: M.S. 71, Via Gin Gin, Qld. 4671



Telephone: (07) 4126 0177
Fax: (07) 4126 0181

**THANK YOU
FOR THE CALL!**

Principal's direct e-mail address: ddoli4@eg.edu.au

Principal's Personal Mobile: #####

Ms. Wendy Day, administrative assistant, is available on Thursdays and Fridays.



Our school is part of the North Coast Region.

Apart from the Principal, the following Department of Education officers can be contacted to discuss matters related to this school:

- Mr Steven Case: Assistant Regional Director – North Coast - Telephone Number: 4121 1952
- Mr Leon McKay: Regional Small Schools' Manager - 04 1887 1973

STAFF

Our dedicated school staff for 2014 is as follows:



Dawn Dolinski
Principal/Teacher



Fiona Dyer
Teacher



Wendy Day
Admin. Officer



Marla Vaughan
Teacher Aide



Michelle Kovacs
Teacher Aide



Nancy Warren
Cleaner



Catherine Horner
L.O.T.E. Teacher



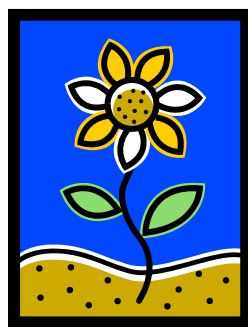
David Horner
Music Teacher



Mark Pelusi
P.E. Teacher



Peter Vellacott
Schools Officer



Linda Savage
Learning Support Teacher

School Uniform

The following clothing forms our school uniform:

Boys	Girls
Bottle green and black shirt	Bottle green and black shirt
Black Shorts	Black Shorts or Skorts
Black Runners or Sandshoes	Black Runners or Sandshoes
Black Socks	Black Socks
Green Wide Brimmed Hat (provided by the school)	Green Wide Brimmed Hat (provided by the school)

School shirts can only be ordered through Booyal's P&C. Please contact Desrae (04 1071 0456) or Tanya (04 0953 1264) for more details. An order form is enclosed with this application package.

All other items are readily available from local chain stores.

School hats are provided at no cost to your family and are to remain at school at the end of each day.



Book List

A list of books and stationery items required for each grade is attached to new enrolment packages. Additional lists are available on request.

The School Day



Lessons commence at 9:00 a.m. and conclude at 3:00 p.m. Students are welcome to arrive at school from 8:30 a.m. onwards.

No supervision of children is available prior to 8:30 a.m., unless by prior arrangement. For safety reasons, students should not be on school grounds before this time.

Morning tea is from 11:00 a.m. till 11:30 a.m. and lunch is taken from 1:00 p.m. till 1:45 p.m. Fridges are available for students to store their food in.

Fruit and Vegie Break



Students in P – 1 stop for a 5 minute fruit break during the first learning session. Parents are asked to pack some extra fruit or vegies for their child to eat during this time.

Parades

A short parade is held at 9 a.m. every Monday. Parents are most welcome.

Attendance

At Booyal Central we take absenteeism very seriously. Just a few days off here and there can significantly disadvantage a student. Children need to be at school in order to learn.

Of course there are genuine reasons for absences, such as illness. It is a parent's responsibility to inform school staff of any absences prior to 9am. If a staff member is not available, a message may be left on the answering machine.

When your child is absent for a long period of time and the absence is unexplained, we are obliged to notify the Department of Education, Training and Employment. We will work with you to improve the situation.

Family Payment entitlements may be affected if absenteeism is an ongoing issue.

Curriculum Offerings

Students at Booyal Central are offered a diverse and quality curriculum.

The main subject areas are:

- ✓ English
- ✓ Mathematics
- ✓ Science
- ✓ Technology
- ✓ The Arts
- ✓ Social Subjects (including History and Geography)

Specialist teachers provide instruction in:

- ✓ L.O.T.E.
- ✓ Music
- ✓ P.E. (including swimming)

All students from Prep – 7 are encouraged to attend an annual camp. This is always a wonderful experience. A parent is required to accompany each prep student.

Booyal students also participate in a wide range of extra-curricular activities which cover academic, sporting, general interest and charitable interests.

Students with disabilities and special learning needs are provided with individualised programs to meet their needs.

Students have easy access to computers and iPads. Each learning area is also equipped with either an interactive whiteboard or data projector. A full range of technological devices are accessible to all students.

Newsletters

A '*Weekly Waffle*' is sent home each Friday, full of information about the week's happenings and details of upcoming events.

We regularly send Waffles to all Booyal residents so that we can maintain a valuable link with the community.

Website

A new website is under construction and should be 'live' at the start of 2014.

Facebook

The Booyal Central Facebook page is used to communicate with parents and the wider community.

Sister School

We are in the early stages of developing an exciting sister school relationship with Aldford School, near Chester in England.



P&C Committee 2014

Parents and Citizens Association Meetings

We are extremely fortunate to have a very energetic and dedicated P&C committee who form an important part of our school's life.

The role of the modern P & C is much more than simply raising funds. One of my tasks as principal of this school is to ensure that the P & C provides input into the development of all school policies, monitors the effective operation of the school and represents parents in any major decision-making process.

Our P&C meet at school on the second Tuesday of each month (3.00 pm). Meetings are relaxed with a very friendly and informal atmosphere. All members of our school community are encouraged to attend. Your child will benefit directly from the P&C's work so it seems fair that every parent accepts responsibility to help in some way; be that sharing ideas or getting involved in activities.

A delicious tuckshop lunch is available from P&C on the last Friday of the month. Order forms are sent home in advance.

Behaviour

High standards of behaviour at Booyal are non-negotiable.

Consistency in expectations and fairness are applied across the school.

The behaviour of Booyal students is exemplary and highly regarded across the district. Being a multi-age class the older students take on a nurturing role, looking after the younger children and role modelling the behaviour expected at our school.

A Responsible Behaviour Management Plan is attached which provides full details of expectations, rights and responsibilities.

I always do my
BOOYAL BEST....
and nothing less!

Students know that they are doing their '*Booyal Best...and nothing less*' if they are behaving:

- Responsibly
- Respectfully
- Safely

Homework



All students, apart from Prep. pupils, are expected to complete the following homework set by classroom teachers. Homework is normally set on a weekly basis and should be presented on a Friday for correction. The following homework tasks are the 'norm':

- ✓ A Spelling Sheet
- ✓ Maths Activities
- ✓ Home-reading

For home-reading to be effective it is important that you read with your child/children every night, if possible. The home-reading sheet is included with the children's homework and should be signed by a responsible adult.

Prep students also receive a small amount of homework. The form of this work may vary throughout the year.

Occasionally, other homework (at the teacher's discretion) may be set. If your child is having trouble completing their homework we ask that you contact the school.

Banking

Students are invited to participate in the Commonwealth Bank's 'Dollarmite' program. Friday is banking day.

Parking

All students are transported to school by car. In order to keep our children as safe as possible, parents are required to reverse park at all times.

Conveyance Allowance

Parents who convey children to school by private motor vehicle may be eligible to receive a conveyance allowance if no school bus is available. To be eligible for this allowance children must be conveyed to the closest primary school (more than 3.2 kilometres). To obtain conveyance forms please write to:

School Transport Office
Department Of Transport
PO Box 5125
Maroochydore South
Qld 4558

Project Club

Our school has a very active Project Club where students work together on improving our school and advising the principal on matters relative to school policies. The Project Club provides opportunities for students to learn leadership skills and meeting procedures. Several charities have benefitted directly from the fundraising efforts of our students.

A Project Club committee is elected each year. Students in Grades 5 – 7 are eligible to nominate.

School Leaders

Each year a school captain and sports captain is elected from the Year 7 cohort.

Awards

An awards ceremony is held at the end of the year, usually in conjunction with the Year 7 graduation and (always fabulous!) school concert. Academic, sporting and community service awards are presented.

School Library

For a small school we have a very comprehensive Library. Children are most welcome to borrow from our Library. Students will be provided with a formal borrowing time once a week. When taking books home we ask that pupils use a library bag to prevent books from being damaged in transit.



Religious Education

A religious education program is available to students (Yrs 1 – 7). The program is delivered by members of the local Ministers' Fraternal on a fortnightly basis and is aimed at teaching children 'values' widely held in the community. Participation in this program is purely voluntary. For your child to take part in the R.E. program we ask that you complete one of the permission notes found at the back of this booklet.

Report Cards



Report Cards are issued at the end of each Semester. The Department of Education, Training and Employment has determined the format for the schools' report cards.

Parent/Teacher Interviews

An opportunity for a formal parent/teacher interview will be offered to parents twice a year. However parents are most welcome to approach classroom teachers at anytime to discuss their child's progress. In order for teachers to prepare for this discussion and have an appointment may be necessary.

Volunteers

Volunteer helpers are the lifeblood of a small school. The school appreciates help in the classroom, on excursions, camps and with outdoor activities. Please don't be afraid to spend time in the classroom, either regularly or just drop in. Children love their parents helping and it shows that you value their education too.

If you wish to work as a volunteer just inform the principal. In the interests of child safety all volunteers (other than parents) are required to hold a Blue Card.

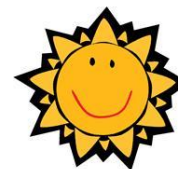
Medications

The Department of Education, Training and Employment has strict guidelines for staff re administration of medication to students. School staff are not to administer prescription medications, unless they meet the accountability of a written request from a parent/caregiver and the medication includes an original pharmacy label detailing the name of the person authorised to take the medication, dosage, time to be taken and medical practitioner's name.

The administration of over-the-counter medications, including analgesics and homeopathic medications are subject to the same accountabilities as prescription medications. However, as many over-the-counter medications will not have an original pharmacy label detailing the name of the person authorised to take the medication, dosage, time to be taken and medical practitioner's name, a letter from a medical practitioner will need to be provided to authorise administration of this medication.

For asthma relieving medications such as Ventolin, parents/caregivers are to notify the school in writing if their student has been prescribed this medication by a medical practitioner.

Sun Smart



Australia, and especially Queensland, has one of the highest incidences of skin cancer in the world. We work to ensure that your child is as protected as possible.

Parents are asked to co-operate in the matter. Children without hats are not permitted out in the sun. In order to ensure that no one misses out on playtime we require all hats to be left at school.

NO HAT - NO PLAY.

Likewise, students must wear a shirt when swimming. Children without a shirt will not be permitted to swim.

NO SHIRT - NO SWIM.

Change of Personal Details

Please notify the school of any change in details so that our records are kept current at all times.

Transferring From Another School

A student's records are transferred when the student moves from a Queensland State School to another school within Queensland. Education Queensland is permitted by law to transfer information about a student from a State School to another State School or from a State School to a non-State School within Queensland. This helps the new school to understand the student's needs and assists with continuing appropriate educational support programs. It also provides an opportunity for parents/carers to review and discuss the information being transferred to make sure that it is up to date, accurate and complete.

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